



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

**Meeting to be held in Council Chambers, Pudsey
Town Hall, Robin Lane, Pudsey
Friday, 21st July, 2017 at 1.00 pm**

Councillors:

A Carter
Mrs A Carter
R Wood

Calverley and Farsley;
Calverley and Farsley;
Calverley and Farsley;

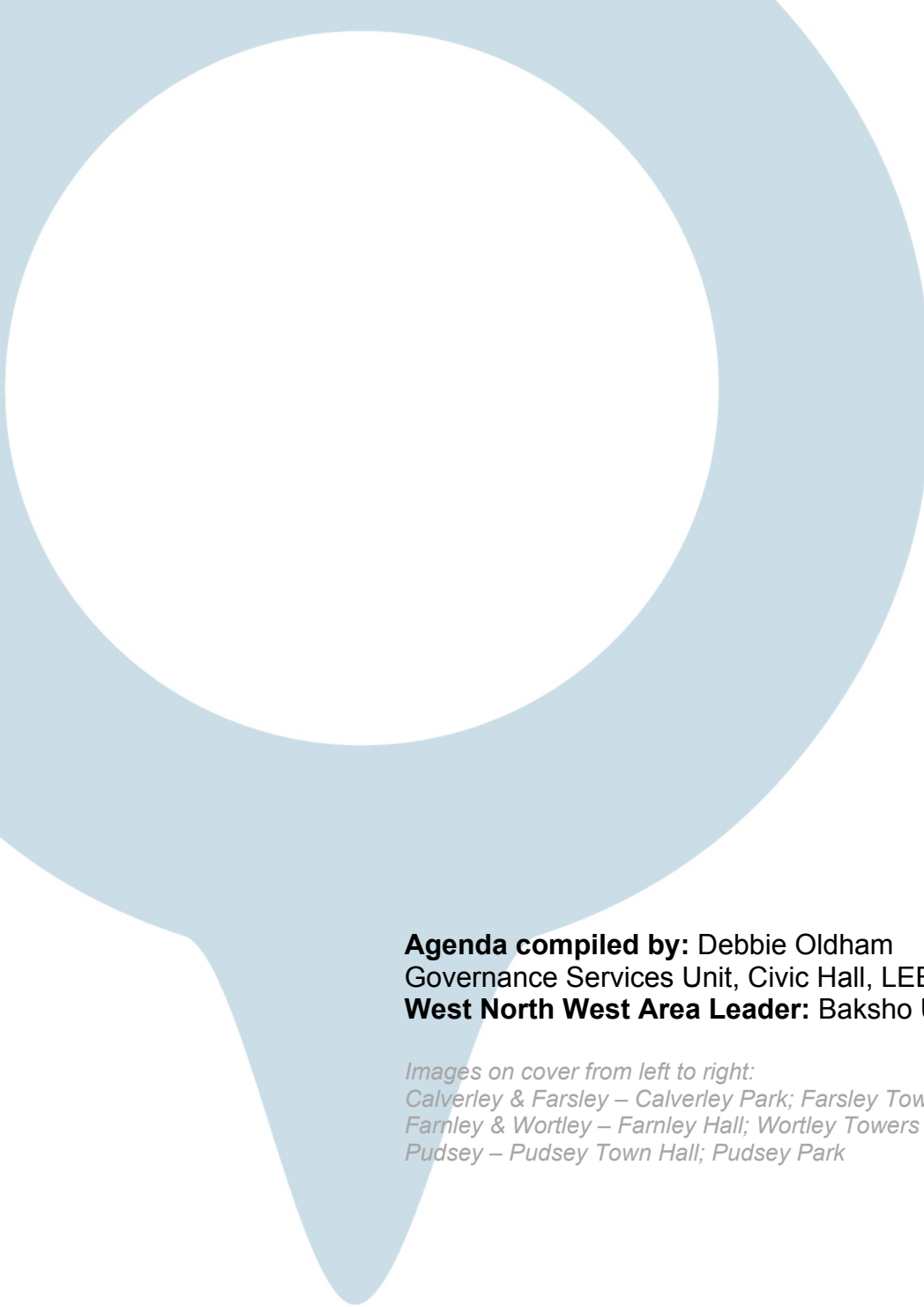
A Blackburn
D Blackburn
T Wilford

Farnley and Wortley;
Farnley and Wortley;
Farnley and Wortley;

M Coulson
J Jarosz
R Lewis

Pudsey;
Pudsey;
Pudsey;





Agenda compiled by: Debbie Oldham
Governance Services Unit, Civic Hall, LEEDS LS1 1UR – Tel: 37 88656
West North West Area Leader: Baksho Uppal Tel: 395 1652

*Images on cover from left to right:
Calverley & Farsley – Calverley Park; Farsley Town Street
Farnley & Wortley – Farnley Hall; Wortley Towers
Pudsey – Pudsey Town Hall; Pudsey Park*

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTEREST</p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 1st March 2017.</p>	1 - 6

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>FINANCE UPDATE REPORT</p> <p>To receive the report of the West North West Area Leader to provide the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2017/18 and the current position of the Small Grants and skips pots.</p> <p>(Report attached)</p>	7 - 34
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>COMMUNITY COMMITTEE APPOINTMENTS 2017/2018</p> <p>To receive the report of the City Solicitor to note the appointment of Councillor Coulson as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-</p> <ul style="list-style-type: none"> • Those Outside Bodies as detailed at section 19 / Appendix 1 of the report; • One representative to the Corporate Parenting Board; • Community Committee Champions, as listed; and • Those Children’s Services Cluster Partnerships, also as listed. <p>(Report attached)</p>	35 - 44
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP)</p> <p>To consider the report of the Chief Officer Housing Management for Ward Councillor nominations from the Outer West Community Committee to the Outer West Housing Advisory Panel (HAP).</p> <p>(Report attached)</p>	45 - 48

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To receive the report of the West North West Area Leader to update the Community Committee on the work of the three sub groups of the Committee: Environment, Business, Employment & Skills and General Purposes. This report also updates the Committee on pieces of work and partnership working that has taken place in the area since the last meeting.</p> <p>(Report attached)</p> <p>VENUE AND MAP</p> <p>Council Chambers Pudsey Town Hall, Robin Lane, Pudsey, LS28 7BL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	<p>49 - 58</p> <p>59 - 60</p>

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OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 1ST MARCH, 2017

PRESENT: Councillor M Coulson in the Chair

Councillors A Blackburn, D Blackburn,
Mrs A Carter, J Jarosz, R Lewis, T Wilford
and R Wood

CHAIRS COMMENT

The Chair welcomed everyone to the meeting asking that each person introduce themselves. It was noted that Dominique Dunand-Clarke and Beverley Brogen of Pudsey Wellbeing Centre and Dr John Keene, Pudsey Locality GP attended the meeting at the invite of the Community Committee to discuss agenda item 9 - Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan. Dr Keene also presented part of the item.

45 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

46 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

47 Late Items

There were no late items.

48 Declaration Of Disclosable Pecuniary Interest

There were no declarations of disclosable pecuniary interests.

49 Apologies For Absence

Apologies for absence had been received from Cllr. Andrew Carter. It was noted that Cllr. R. Lewis had informed the Chair that he would be late.

50 Open Forum / Community Forum

On this occasion there were no members of the public who wished to speak at the meeting.

51 Minutes

The minutes of the meeting held on 13th January 2017 were approved as a correct record subject to an amendment to minute 42 paragraph 8: The name of the school should read Farnley Academy.

52 Finance Update Report

The report of the West North West Area Leader provided the Outer West Community Committee with an update on the budget position for the Wellbeing Fund for 2016/17 and the current position of the Small Grants and skips pots and those Small Grants and Skips that have been approved since the last meeting.

The report provided an update on the Youth Activity Fund.

The report also provided an outline on the applications received through the open funding round for funding in the 2017/18 financial year.

It was noted that the budget for the Community Committee had not yet been confirmed.

RESOLVED – That the Community Committee;

- Note the report
- Agree in principle the applications set out at Table 3, Table 4, and Table 5 of the submitted report

53 Overview on the Development of the Leeds Plan and West Yorkshire and Harrogate Sustainability and Transformation Plan (STP)

The report of the Interim Chief Officer, Leeds Health Partnerships provided the Outer West Community Committee with an overview of the emerging Leeds Plan and the West Yorkshire and Harrogate Sustainability and Transformation Plans (STP's)

The report set out the background, context and the relationship between Leeds and West Yorkshire plans. It also highlighted some of the key areas that will be addressed within the Leeds Plan which will add further detail to the strategic priorities set out in the recently refreshed Leeds Health and Wellbeing Strategy 2016-2021.

Paul Bollom, Interim Chief Officer, Leeds Health Partnerships, and Dr John Keene, Pudsey Locality GP presented the report to the Committee.

Members were informed of the following points:

- The Health and Wellbeing Strategy 2016-2021 sets out 12 Priorities
- The Strategy aims to feed into the West Yorkshire and Harrogate STP and provide a delivery plan for citywide health and care ambitions in Leeds

- The Leeds Plan has four main themes underpinned by a commitment to culture change built on 'working with' people wherever possible in all aspects of their health and care. These themes are:
 - Prevention
 - Self –management, proactive and planned care
 - Optimising the use of secondary care resources and facilities
 - Urgent care/rapid response in times of crisis
- Three gaps that need addressing are:
 - Health and wellbeing
 - Care and quality
 - Finance and efficiency

Members were informed that life expectancy for men and women remains significantly worse in Leeds than the national average with;

- Cardiovascular disease mortality significantly worse than for England
- Cancer mortality worse than rest of Yorkshire and Humber with deaths from cancer being the single largest cause of avoidable potential years of life lost (PYLL)
- PYLL from cancer was twice the level in the deprived Leeds quintile than in Leeds non-deprived
- Suicides had increased

Members were advised of NHS Constitutional key performance indicators that had been identified as areas to focus on to reduce the care and quality gaps these included the following:

- Mental Health
- Patient satisfaction
- Quality of life
- A&E and ambulance response times
- Delayed transfer of care
- Hospital admissions rates
- Recruiting and retaining staff
- Access to services and out of hours service

Members were also informed of the financial and efficiency issues facing the health services in Leeds.

Dr Keene spoke to the Community Committee providing information in relation to the Outer West area including:

- Life expectancy from birth
- Under 75's mortality rates with cardiovascular disease.
- Under 75's mortality rates with cancer
- Increase in suicides

Dr Keene explained that many of the issues were in relation to life style such as obesity, smoking or lack of exercise. He also said that people are living longer with illnesses which require more care this was affecting the services provided and required. He said the service was struggling with a reduced workforce and that this would be intensified over the next five years.

Dr Keene said that primary care needed improving, with more community care needed and that there was a greater need for the key integration services such as social care support, carers support and third agency support.

The Chair gave permission for Dominique Dunand-Clarke and Beverley Brogen of Pudsey Wellbeing Centre who had been invited to the meeting to join the discussions.

The Members of the Community Committee discussed the following points:

- Integrated services using key support services
- Financial and resource pressures on the NHS
- Self-Management, using support centres, pharmacies and digital technology
- Education in relation to illnesses such as diabetes
- People Empowerment Project (PEP)
- Working in partnership with the third sector
- New models of care including the pilot scheme at Armley
- Better communication between all health care professionals and charities
- Types of care offered for health issues such as obesity
- Financial pressures on the third sector

Tim Taylor – Health and Wellbeing Improvement Manager attended the meeting and informed the Committee of his involvement with the pilot scheme at Armley for the new models of working. He said that he had been impressed with the way all the GP's, health care support services, and third sector agencies had started to communicate with each other and were now working together.

The Chair thanked Dr Keene, Dominique Dunand-Clarke and Beverley Brogen of Pudsey Wellbeing Centre and officers for their attendance at the Committee. He said that the subject had provided a good discussion.

The Members requested that they be kept updated.

RESOLVED – That the Outer West Community Committee:

- Note the key areas of focus for the Leeds Plan described in the submitted report and how they will contribute to the delivery of the Leeds Health and Wellbeing Strategy;
- Identify needs and opportunities within their area that will inform and shape the development of the Leeds Plan;
- Recommend the most effective ways/opportunities the Leeds Plan development and delivery team can engage with citizens, groups and other stakeholders within their area to shape and support delivery of the Leeds Plan.

Councillor Amanda Carter left the meeting during this item.

Councillor R Lewis arrived during this item.

54 Dates, Times and Venues of Community Committee Meetings 2017/2018

The report of the City Solicitor requested that Members give consideration to agreeing the proposed Community Committee meeting schedule for the 2017/18 municipal year.

Members had noted the dates as set out at paragraph 6 of the submitted report.

The Community Committee was informed by Cllr. Wood that Calverley and Farsley Ward Members would not be available on Wednesday 29th November 2017. The Members would be assisting with preparations for the Farsley Christmas lights switch on.

It was suggested that an email be sent to all Members with alternative dates to replace the 29th November 2017 Community Committee meeting.

RESOLVED – Members resolved to agree the following dates:

- Wednesday 14 June 2017
- Wednesday 27 September 2017
- Wednesday 28 February 2018

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Report of: The West North West Area Leader

Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey

Report author: Rachael Mitchell 336 7875

Date: 21 July 2017

For decision

Finance Update Report

Purpose of report

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund and Youth Activities Fund for 2017/18 and the current position of the Small Grants and skips pots.
2. The report provides an update on the Wellbeing Fund, Youth Activity Fund, Small Grants and Skips that have been approved since the last meeting.

Main issues

3. Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
4. The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a commissioning round is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
5. In addition, the Outer West Community Committee receives a sum of Youth Activity Fund funding.

6. The Community Committee also received an allocation of Capital Funding in 2017/18.
7. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding, equality and diversity; and be unable to cover the costs of the project from other funds.
8. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to **eliminate** discrimination, advance **equality** of opportunity and **foster** good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help them integrate). Further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

Wellbeing Revenue Budget Statement 2017/18

9. The Outer West Community Committee received an allocation of **£104,670** for the 2017/18 financial year. Taking into account project underspends and carry forward figures from 2016/17, the total fund available for new projects in 2017/18 was **£112,237.06**. This funding has now been committed to **23** projects for 2017/18. **Table 1** below outlines the Wellbeing Applications which have been approved since the last meeting of the Outer West Community Committee.

Table 1: Wellbeing Revenue Approved

Project Name	Organisation / Department	Amount Requested	Amount Approved
Cow Close Community Corner	Armley Juniors Project 4 Young People	£10,047.13	£10,047.13
Pudsey Carnival	Pudsey Carnival Committee	£1,000	£1,000

10. Taking into account underspends and the balance following the commissioning round there is **£3,153.04** still available for allocation for Wellbeing Revenue in the 2017/18 budget.
11. Details of monitoring returns provided by Wellbeing projects funded in 2016/17 are set out in **Appendix 1**. It shows what progress has been made by projects to deliver the activity as agreed through the application process, which projects are now complete and which are still live. Members are asked to note the content of the Wellbeing monitoring returns.

Small Grants & Skips

12. **Table 2** below outlines those Small Grant applications that have been received or approved since the last meeting of the Outer West Community Committee. **Table 3** outlines those skips that have been approved since the last meeting.

Table 2: Small Grants Received and / or Approved

Project Name	Organisation / Department	Amount Requested	Amount Approved
PHAB Youth Group	Leeds PHAB CLUB	£474.35	£474.35
Purchase of 2 Patrol Tents	17 th S W Scout Group	£150	£150
Spring Together	Armley Helping Hands	£500	£500
Baby Message	Farnley Children's Centre	£500	£425
Leeds Walking Football Tournament	Leeds Walking Football Tournament	£500	£500

Table 3: Skip Approvals (01/04/2017 – 10/07/2017)

Project Name	Organisation / Department	Amount Requested	Amount Approved
Calverley Horticultural Society	Calverley Allotments	£140	£140
Swinnow Community Centre Clear Up	Swinnow Community Centre	£140	£140
Bawns Action Day	Community Clear Up	£700	£700

13. Taking these into account, there is **£4,830.65** still available for allocation for Small Grants and for Skip Hire in the 2017/18 budget. The Community Committee are asked to note the current position of the budget and those grants and skips that have recently been approved.

2017/18 Wellbeing Capital Projects

14. In addition to Wellbeing revenue the Community Committee also receives an allocation of capital funding. The Outer West Community Committee has allocated capital funding to four projects for 2017/18. The latest update from the Council's Finance Department shows there is **£33,900** in capital monies available for allocation in 2017/18.

2017/18 Youth Activities Fund

15. In 2017/18, the Outer West Community Committee received a sum of **£37,690** Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.
16. Taking into account project underspends and carry forward figures from 2016/17, the total fund available for new projects in 2017/18 was **£42,436.61**. The final budget was approved after the last Outer West Community Committee. At the last meeting of the Outer West Community Committee, members provisionally approved Youth Activities Fund projects totalling **£43,963.04**. Therefore there were insufficient funds for all the provisionally approved YAF projects to be funded. A General Purpose Sub-Group was held 29th March 2017 to discuss the Youth Activities applications and it was decided to fund the 7 projects in **Table 4**.

Table 4: Youth Activity Fund Projects agreed at General Purposes Sub-Group

Project Name	Organisation / Department	Amount Approved
Breeze Friday Night Project (BFNP)	LCC's Breeze Team	£8,500
Mini Breeze	Breeze	£11,300
Love Pudsey Youth Café	Love Pudsey	£3,900
DAZL Farnley & Wortley Community Program	Dance Action Zone Leeds	£3,340
Pop-Up Activity Camps	LCC Sport & Active Lifestyles – Pudsey Leisure Centre	£5,000
Get Active Camps	AIM Education	£3,423.04
Schools Out!	Armley Juniors Project 4 Young People	£6,000

17. There is **£973.61** remaining in the Youth Activities Budget. Members are asked to consider the application noted in **Table 5** and at **Appendix 2** of this report.

Table 5: Youth Activity Fund Projects for consideration

Project Name	Organisation / Department	Amount Requested
Outer West Youth Summit	Communities Team	£973

Minimum Conditions for taking of Delegated Decisions outside of Community Committees

18. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of

Communities and Environment to take such decisions. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;

b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;

c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

Corporate considerations

a. Consultation and Engagement

19. The Community Committee has previously been consulted on the projects detailed within the report. The Youth Activity Fund application rounds are promoted through the Breeze Culture Network and local providers, with consultation from children and young people being taken into account through the Youth Engagement Panels.

b. Equality and Diversity / Cohesion and Integration

20. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

c. Council policies and City Priorities

21. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

d. Resources and value for money

22. Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

e. Legal Implications, Access to Information and Call In

23. There are no legal implications or access to information issues. This report is not subject to call in.

f. Risk Management

24. Risk implications and mitigation are considered on all Wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

25. Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2016-17.

Recommendations

26. The Committee is asked to:

- Note the current budget position for the revenue Wellbeing Fund for 2017/18 and applications that have been approved since the last meeting at **Table 1**
- Note the content of the end of year monitoring returns for projects funded in 2016/17 (**Appendix 1**).
- Note the current budget position for the small grants and skips and those applications that have been approved since the last meeting at **Table 2 and 3**
- Note the current budget position for the Capital Wellbeing Fund for 2017/18
- Note the current budget position for the Youth Activities Fund for 2017/18 and note applications that have been approved at **Table 4**
- To consider the Youth Activities Fund project at **Table 5 (and Appendix 2)**
- To review the minimum conditions as set out in **paragraph 16** of this report, consider whether any amendments are required and approve such conditions for operation in 2017/2018. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee.

Background information

1. None

1.1 Wellbeing Large Grant Funded projects 2016/17

1.2 The table below shows the monitoring for the Large Grants for 2016/17

Project	Lead Organisation		Approved	Paid
Small Grants	WNW Communities Team on behalf of OW Community Committee		£8,000	£3,285.57
<p>Project Outline Small grant applications and skip requests across the Outer West area.</p> <p>Outcomes In 2016 /2017 four small grants were approved and three skips. Remaining funding returned to the pot.</p>				

Neighbourhood Improvement Programme	Communities Team (WNW)		Approved £3,000	Paid £1,784
<p>Project Outline To help the co-ordination of the Neighbourhood Improvement Programme covering the Heights and the Bawns. To fund sessions for the community and promotional materials.</p> <p>Outcomes This project has been carried out into 2017 /2018. This funding has been used for Crèche for Webster Stratton Parenting Course, dance lessons and hire of venues.</p>				

Summer Bands 2016	Leeds International Concert Season		Approved £3,000	Paid £3,000
<p>Project Outline The funding would be used to host 10 brass band concerts as part of 'Summer Bands in the Parks' series; 2 in Farnley Hall Park, 3 in Pudsey Park, 2 in Victoria Park, Calverley, 2 in Western Flatts Cliff Park, Wortley and 1 in Westroyd Park, Farsley.</p> <p>Outcomes Project completed. The brass band concerts all went ahead and were enjoyed by local residents. The number of people attending each concert varied between 75 – 220, the concerts encouraged residents to use their local park for recreation and sport.</p>				

Christmas Lights 2016	Leeds Lights			
<p>Project Outline The funding will contribute towards the Christmas lights in Calverley, Pudsey and Farsley from November to December.</p> <p>Outcomes</p>				

Project completed. The Christmas light switch ons took place with entertainment, stalls and fireworks were provided for the community to enjoy.

Adventures in Minecraft and Lego	Leeds Library Service		Approved £1,339	Paid £1,339
<p>Project Outline To fund Raspberry Pi units to teach children about coding. To provide sessions for boys and girls to learn about coding, engage in Minecraft and Lego play. Encourage children to attend their local library. To increase attendance at the current Pudsey Minecraft Club from the current 10 to 16-19 children and young people.</p> <p>Outcomes Project completed. The sessions began in September; the average number of attendees is 6 – 10. Feedback from Children and their parents has been very positive. One parent was keen to explain that her child is on the autistic spectrum and these sessions have been very educational due to the coding the children learn and also encouraged him to interact with other children. She also advised she was very grateful for free activities which were easy to access in her local community as she is a single parent with a limited income.</p>				

Aston Martin Event	Farsley Business Forum		Approved £1,000	Paid £1,000
<p>Project Outline To fund an Aston Martin day to celebrate Farsley as the original manufacturing site for Aston Martin cars. The aim will be to generate interest through advertising of the event and promoting Farsley village and the shopping area.</p> <p>Outcomes Project completed. The Aston Martin day was a success, Farsley High Street and the exhibition area was very busy with around 4000 people attending. There were 27 Aston Martins were on show with a sale value of in excess of £5million. £550 was collected to fund a second defibrillator for the village.</p>				

Pudsey in Bloom	LCC Parks & Countryside		Approved £3,644	Paid £3,644
<p>Project Outline To provide floral displays in Pudsey and link in with wider In Bloom displays across the city.</p> <p>Outcomes Project completed. All the floral features were supplied and are being watered as per the agreement and looked excellent.</p>				

Farsley in Bloom	LCC Parks & Countryside		Approved £ 2,299	Paid £ 2,299
<p>Project Outline To provide floral displays in Farsley and link in with wider In Bloom displays across the city.</p> <p>Outcomes Project completed. All the floral features were supplied and are being watered as per the agreement and looked excellent.</p>				

Calverley in Bloom	LCC Parks & Countryside		Approved £ 2,481	Paid £ 2,481
<p>Project Outline To provide floral displays in Calverley and link in with wider In Bloom displays across the city.</p> <p>Outcomes Project completed. All the floral features were supplied and are being watered as per the agreement and looked excellent.</p>				

Farnley in Bloom	LCC Parks & Countryside		Approved £1,000	Paid £1,000
<p>Project Outline To provide floral displays in Farnley and link in with wider In Bloom displays across the city.</p> <p>Outcomes Project completed. This In Bloom project continues until March 2017.</p>				

Pudsey Carnival	Pudsey Carnival Committee		Approved £1,000	Paid £1,000
<p>Project Outline Parade through Pudsey then back to Queens Park Pudsey with arena events and charity and commercial stalls on the field. It is open to all at no charge for anyone to have an enjoyable day. Grant to cover Health & Safety on the day - insurance, toilets, first aid supervision and rubbish skips.</p> <p>Outcomes Project completed. The Carnival was held on 21st May 2016 and included a parade around the town with floats, entertainment on Queens Park, dog show, free Punch & Judy show, around 50 stalls and a funfair. There were also some vintage cars on display and a vintage London bus. It was believed around 5,000 people attended the parade and carnival, it was a day enjoyed by the local community.</p>				

CCTV	Leeds Watch		Approved £ 23,833	Paid £23,833
<p>Project Outline This project is for the continuation of the CCTV services in Outer West Leeds. There are 12 cameras in total, 2</p>				

in Farnley & Wortley Ward, 5 in Pudsey Ward, 5 in Calverley & Farsley Ward.

Outcomes

Project completed.

Over the last twelve months there have been 338 incidents recorded and 20 arrests were made.

The prevention and detection of crime and disorder	
Anti-Social Behaviour	36
Offences observed to occur	16
The apprehension and prosecution of offenders	
Enforcement	2
Taxis	0
ANPR	0
Police Operation	22
Arrest Made	20
The prevention and detection of crime and disorder	
Police referral	100
Public management responsibilities	
Fire	4
Health and Safety	17
Road Traffic	22
Public Order	60
Suspicious Event	21
Economic wellbeing	
BACIL referral	0
Cash in transit	11
Alarm Activation	7

Site Based Gardener	LCC Parks & Countryside		Approved £12,245	Paid £12,245
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Project Outline

A site-based Gardener to be based in Tyersal Park and New Farnley Park. The gardener will be working 37 hours per week, from 1st April 2016 to 30th September 2016. The duties they will be undertaking will include grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, planting, sweeping paths and maintenance of park infrastructure.

The target of this project is to provide cleaner parks and greenspaces, less complaints from visitors, visible staff in parks and higher frequency of horticultural tasks.

Outcomes

Project completed. The member of staff helped to improve the physical environment and security issues within these sites. The Site based gardener was able to engage with members of the public which helped enhance people's enjoyment of their parks and greenspaces. All outputs have been met and we were not faced with any reportable issues.

Cow Close Community Corner	Armev Juniors		Approved £8,286	Paid £8,286
<p>Project Outline Cow Close Community Corner was opened in March 2013, after discussions between local ward members, AJP4YP and members of the community. The facility replaced the Cow Close Library and provides essential services to the local community.</p> <p>The grant will be used to part fund a staff member for 30hrs per week, to manage and promote Cow Close Community Corner. Funding will also allow the premises to remain open for longer.</p> <p>The position entails liaising with members of the public, managing volunteer recruitment, promoting services and identifying additional services. The post holder will be responsible for the monitoring and administration of projects within Cow Close Community Corner including record keeping and data management. Along with volunteers attached to the project the staff member will be responsible for general 'housekeeping' of the building. In addition the post holder will be expected to share IT skills with others including the delivery of an internal computer for beginner's course.</p> <p>Outcomes Project completed.</p> <p><u>Quarter One Monitoring (March – June)</u></p> <ul style="list-style-type: none"> Engaged with 412 clients Job Club provided weekly to address employment deprivation One to One adult training with 8 residents to address education, skills and training deprivation Group IT course offered weekly. A group of 6 residents took part in the IT course. One person from this group completed an online application for a job <p><u>Quarter Two Monitoring (July – September)</u></p> <ul style="list-style-type: none"> Engaged with 448 clients; 44 were new clients. Weekly Job Club, One to One training and Group IT course still on offer. Promoting Community Development Worker's projects such as the mobile library bus in the area and the free pilates class Supported a further 23 residents to prepare a CV and 54 to make amendments to an existing CV 5 residents had one to one training One group of 4 residents did the IT course. <p><u>Quarter Three for two out of three months (October – November)</u></p> <ul style="list-style-type: none"> Engaged with 182 clients Assisted 57 residents to develop their CV One to One IT training with 7 residents Delivered two courses to groups of 9 residents; 3 of these residents completed job applications online <p><u>Quarter Four and Final Monitoring</u></p> <ul style="list-style-type: none"> Engaged with 206 clients this quarter Over the year engaged with 1204 contacts, including the 366 individuals who have had regular contact and continue to support 				

- 16 small group training sessions on an introduction to the internet and basic computing. Assisting 83 individuals in total

Community Development Worker	BARCA		Approved £35,000	Paid £35,000
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Project Outline

To fund a Community Development Worker who will work in the Heights and Bawns this has been identified as one of the Neighbourhood Improvement Areas. The role will look to build local capacity and to develop constructive links with services and partnerships (formal and informal). The role will also empower local people to have a say and encourage co-production in design, delivery of services.

The main activities are:

- Work directly with local residents and groups, supporting them to become local “champions” and enabling them to implement actions in support of the Community Committee Community Plans.
- Create new opportunities for residents to engage in neighbourhood activities and volunteer their time locally. It will promote participation, citizenship and community cohesion. Develop Community Champions who will have a key role in raising awareness of thematic issues within their communities.
- Build the skills capacity of communities and groups (particularly those which are hard to reach) and co-produce with Elected Members local solutions to local issues organising appropriate training where needed. Assist communities to establish and support local events such as galas and community meetings/events.

Provide support to project work that stems from priority neighbourhood work, in agreement with Ward Members and support the sub-groups.

Outcomes

Project completed. The Community Development Worker (CDW) developed connections within the Heights and Bawns, they built relationships with local venues such as Hillside Hall, Scout Hut, Family of God Church and began to build connections with the community.

The CDW engaged with local residents and brought together a group of women who decided to create the Creative Women group. The group meets regularly at the Scout Hut to take part in Pilates, Zumba, arts and crafts, legal workshops and CV workshop. The women set up their own Facebook group and have shown interest of becoming a constituted group.

Mobile library services helped promote the Children’s Library, Community Health Educators and also provided the community with access to the Police in a relaxed atmosphere.

A Community Health Educators course was delivered, three residents qualified and are now in a paid role educating others.

A parenting class was also delivered as part of the joint working established from the Heights and Bawns partnership. Currently there is a 32 week Women’s Health and Wellbeing course being delivered in the Bawns.

Partnership Tasking Meetings	West Yorkshire Police		Approved £3,000	Paid £2,997.40
<p>Project Outline To provide a range of resources to support the objectives of the partnership tasking meeting in Calverley & Farsley, Pudsey and Farnley & Wortley. The Tasking meeting are held every six weeks. The main focus of the meetings is to work with local communities to problem-solve emerging issues of crime and disorder through the teamwork of partner agencies.</p> <p>Outcomes Project completed. Remaining funding returned to the pot. Consultation is ongoing between Crime Reduction Officers and partners to ensure that money is spent wisely to benefit the community. Projects purchased were as follows and given to those who were assessed as benefiting from specific items.</p> <p>Door Guard Glass Minder Purse Bell UV Marker UV Keyring UV Lamp Bogus Caller Sat Nav Information Tools Removed Stickers No Valuables Signs Door Viewer Voice Memocam</p>				

Summer Holiday Targeted Provision	Leeds Youth Service		Approved £ 1,365.50	Paid £ 1,365.50
<p>Project Outline Outer West Leeds Youth Service Team aims to work in partnership with the Farnley and Pudsey Clusters to deliver targeted summer youth provision. The main objective would be to enable some of the most hard to reach and vulnerable young people to access positive activities. The programme will help tackle some of the highlighted priorities of reducing crime and anti- social behaviour and improving support where there are additional health needs.</p> <p>Outcomes Project completed.</p> <ul style="list-style-type: none"> • 16 'identified' young people were referred From the Pudsey and Farnley Clusters for the 4 weeks accredited Canoeing programme • 8 young people enjoyed a trip to Harwood House • 7 young people appreciated a camping residential @ Lineham Farm • 6 young people attended a Bush Craft Educational Programme at Lineham farm <p><u>Positive Outcomes</u></p>				

- 13 vulnerable young people (82%) attended the 4 week Canoeing Course and many achieved an accredited certificate
- Young people were given the chance to learn new skills, interests, and hobbies
- Young people were able to try activities and experience

The summer programme proved a massive success. The programme was delivered at very low cost and met all its targets. We succeeded in delivering an enjoyable, educational programme of activities to 30 young people at risk of poor outcomes. Feedback from parents was very encouraging.

Over 50s Walking Club	Hawthorn Surgery		Approved £500	Paid £500
<p>Project Outline To fund weekly indoor walking football for over 50s who attend Hawthorn Surgery. The Sessions are for an hour a week for 46 weeks. Sessions are open to both male and females and their families.</p> <p>Outcomes Project completed. Up to 16 players attended each week to play football. Participants advised they enjoyed both the physical and social aspect of the sessions and felt they had a positive impact on their wellbeing.</p>				

Hollybush for Enduring Wellbeing	The Conservation Volunteers		Approved £ 3,954	Paid £3,373.11
<p>Project Outline The Conservation Volunteers (TCV) provide a diverse range of volunteering and learning opportunities to people of all abilities and backgrounds, all centred around outdoor learning, and maintaining green spaces across the city. The Centre has been open and running a range of inclusive environmental activity sessions for the last 20 years. We currently run sessions in woodwork, gardening, cookery, bush craft and practical conservation.</p> <p>Outreach sessions to be provided in Outer West. To target those who are from the bottom 20% of Indices of Multiple Deprivation (IMD), who have mental health issues or significant barriers to employment. Targets for the project are to improve mental and physical health, learn new skills, address social isolation and process towards employment.</p> <p>Outcomes Project completed. Remaining funding returned to the pot. Monitoring provided was excellent. Very positive feedback from attendees.</p> <p><u>Number of participants recruited</u> Target was 24 people Final number: 23 people attended</p> <p>23 OW residents, 23 did 5 or more sessions and 8 have known mental health issues</p> <p>In a review of Outdoor Active and Well 98% improved physical health. Everyone felt happier: 53% agree, 47% strongly agree. Roughly half felt they were more employable.</p>				

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Target Hardening	Care and Repair	Approved £6,000	Paid £3,850
<p>Project Outline This project aims to alleviate the fear of burglary among residents in the Outer West and to assist in reducing burglary and repeat burglary rates. Tackle burglary by providing additional security to the homes of those who have been burgled or are considered particularly vulnerable and at risk of burglary. This involves arranging an appointment for a qualified locksmith to visit their home, assess their current security measures and then fit additional break secure door locks.</p> <p>The full cost of a standard target hardening package for two break secure locks is £100 + Vat £20.00, total £120.00, including labour. The grant subsidises target hardening in Outer West and residents would be expected to pay the first £50 + Vat £10.00 Total £60.00 for any work required. The remaining £60 of the standard package would be paid from the grant.</p> <p>Outcomes Project Completed. Feedback was positive from residents. There was an underspend of £2,150 which has been returned to the budget.</p>			

Pudsey Swimming	Pudsey Amateur Swim Club	Approved £ 3,054	Paid £ 3,054
<p>Project Outline The aim of the project is to teach children from 5yrs old and over to swim. The project is open to all children with varying capabilities, some being special needs. Funding will be used to help run the club including baths hire, insurance and any equipment that may be needed.</p> <p>The group will hold 2 sessions a week on Tuesdays and Thursdays from 7:15-8:45. Funding is being sought for 10 weeks to support the group.</p> <p>Outcomes Project completed. Two swimming lessons a week for ten weeks were provided, they began on 19th April 2016 and ended 30th June 2016. The sessions were a success, children improved their swimming skills and confidence, some achieving certificates of varying levels. There was an average of 55 children per lesson.</p>			

Modern Dance	Swinnow Community Centre Committee	Approved £ 1619.12	Paid £ 1295.11
<p>Project Outline Providing modern dance / break dance instruction for young children and teenagers, male and female in the Outer West area.</p> <p>Outcomes Project Completed. Remaining funding returned to the pot. A weekly dance session is provided at Swinnow</p>			

Community Centre. There were some issues in June when a Dance Instructor was not able to provide a suitable lesson. Swinnow Community Centre overcome this issue and were quick to source a new Dance Instructor who provides quality lessons. Between 6 -20 local children attend the lessons. Both boys and girls enjoy the sessions.
 The dance sessions encourage a healthy lifestyle to the children, healthy snacks are provided at break time during the sessions.

Farsley Community Initiative 2016	Farsley Community Initiative		Approved £4,000	Paid £4,000
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Project Outline

To provide a festival in Farsley for the local residents. The theme was 'Textiles' and the group are proposing they Festival focuses more on family related activities. Proposed events across the festival could include: music/performances –selected venue(s) in Farsley, an Arts Trail across Farsley, barber shop quartet in barbers, Asian textiles/crafts in Chinese and Indian restaurants etc , a comedy show at Trouble At Mill, a free cinema event for the Community using a portable cinema, a family fun run/arts run and much more.

Outcomes

Project completed. The Festival took place 25th – 26th June 2016. The Community Festival included workshops, theatre fabric bombing, art, stalls, comedy, community picnic, family fun, sports, food, inflatables, choirs, stories, cooking, history, magic and music.
 It was a very successful event enjoyed by many of many members of the community. The local media also reported on the event due to its huge success.

Citizenship Academy	AIM		Approved £890	Paid £890
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Project Outline

To provide a Citizenship Academy which will provide an alternative to mainstream schooling for up to 20 young people (year 7 & 8 age groups) for one day per week (five hours, 09:30 – 14:30), for one whole term (12 sessions).

The lessons and activities are to be delivered in a vocational package on the theme of Good Citizenship; designed to encourage re-engagement into education, personal development, and a positive community impact from all individuals involved.

The young people referred are those at risk of disengagement from mainstream education.

Outcomes

Project completed. The project ran from April 2016 –August 2016. Aim Education worked with 12 young people, 9 during the academic calendar and a further 3 who joined for the final 3 sessions during the summer holidays.
 4 of the young people have since volunteered as Junior Leaders at Aim Education.
 The project had 9 young people, from hard to reach back grounds, who attended for over 80% of sessions.

1.3. The table below shows the monitoring for large grant projects from previous years carried forward into 2016/17

Community Development Project	BARCA Leeds		Approved £3,802.72	Paid £3,802.72
<p>Project Outline The Community Development role will look to build local capacity and to develop constructive links with services and partnerships. The role will also empower local people to have a say and encourage co-production in design, delivery of services. There is strong evidence to support the view that Community Development can help to reduce inequality in deprived neighbourhoods.</p> <p>The work was focused in Heights and Bawns.</p> <p>Outcomes Project Completed. This project ended 27th May 2016.</p> <ul style="list-style-type: none"> • 97 people from Heights and Bawns were supported to become more involved in their local community, to engage with the third sector organisations and access local services. • Of the 97, 45 were contacts made solely through community engagement as carried out through the sessions and events listed above • Of the 97, 52 people had one to one sessions during these sessions • Of these 52, 41 completed a Listening Form, which is a tool used to consult with people about their views and hopes for their community. 23 were from Heights and 17 from Bawns. All 41 attended at least one follow up session. 				

Communications and Engagement	WNW Area Support Team		Approved £1,799.63	Paid £1,799.63
<p>Project Outline To fund at Communication and Engagement events.</p> <p>Outcomes Project completed. This budget has been used to fund refreshments as big lunch events, dog fouling campaign, older people's consultation, refreshments as Community Committees and sub-groups.</p>				

Neighbourhood Improvement Programme Budget	WNW Area Support Team		Approved £1,850	Paid £650.00
<p>Project Outline A budget to deliver community engagement and promotion within the Neighbourhood Improvement Programme covering the Heights and the Bawns. Projects supported by the budget will be agreed through</p>				

the Neighbourhood Partnerships but could include leaflets, posters, brochures and venue hire for community events.

Outcomes

The Neighbourhood Improvement Programme is still ongoing within the Heights and Bawns, projects has been carried forwarded into 2017 /2018. This funding has been used for venue hire and CLLD.

Pudsey Christmas Lights	Leeds Lights / Leeds Events		Approved £300	Paid £300
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Project Outline

The funding will contribute towards the Christmas lights in Pudsey from November to December.

Outcomes

Project completed. The Christmas light switch on was a huge success. Entertainment, stalls and fireworks are provided for the community to enjoy.

Farnley in Bloom	LCC Parks & Countryside		Approved £1,000	Paid £1,000
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Project Outline

To provide floral displays in Farnley and link in with wider In Bloom displays across the city.

Outcomes

Project completed. Farnley in bloom have planted and maintained numerous small floral displays around the village planting to provide both summer and spring displays for the community to enjoy.

Partnership Tasking Meetings	West Yorkshire Police		Approved £5,273	Paid £ 5,273
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Project Outline

To provide a range of resources to support the objectives of the partnership tasking meeting in Calverley & Farsley, Pudsey and Farnley & Wortley. The Tasking meeting are held every six weeks. The main focus of the meetings is to work with local communities to problem-solve emerging issues of crime and disorder through the teamwork of partner agencies.

Outcomes

Project completed. Funding was used for the following:

Farsley/ Calverley ward

Crime Reduction Materials £400.00

Farm Watch £ 300

Target Hardening Fairview Green £1,200

Farnley /Wortley

Crime Reduction Materials £200.00

Farm Watch £ 300

Crime prevention merchandise to support Bawns & Heights action days £1,000
 Youth Diversionary project £500

Pudsey

Greenside Sheltered housing and distraction burglary initiative £500
 Farm Watch £ 300
 Crime Reduction Materials £200
 CSE Diversionary project £1,000

Speed Indication Device (SID)	West Yorkshire Police		Approved £3,000	Paid £2,612
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Project Outline

To fund the purchase of a Speed Indication Device (SID) to deploy with the West Yorkshire Police across Outer West. The SID would be for use in the Outer West area only and shared equitably amongst the three wards of Calverley & Farsley, Farnley & Wortley and Pudsey. The SID will be used in streets identified from reports to police i.e.-e calls for service, e-mailed complaints raised at neighbourhood watches, ward forums or other engagement forums and partnership tasking meetings.

Outcomes

Project completed. This project has finished and underspent by £388, which was returned to the Wellbeing fund. The SID was used on 30MPH roads in the Outer West Area. On Hough Side Road 10 cars were logged breaking the speed limit in an hour. The SID has been well received by members of the public, making them feel safer with visible policing. The SID has been used to educate motorists.

Money Buddies	Ebor Gardens Advice Centre		Approved £1,065	Paid £1,065
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Project Outline

'Money Buddies' are volunteers trained to work around financial inclusion who provide one to one support to people who have debt, enabling them to negotiate with their creditors and make savings. The work can take place at a variety of settings agreed with the client.

Outcomes

Money Buddy is located at Wortley Housing Office, this project has been funded from September 2016. The project is due to run September 2016 –September 2017.

2015/16 Community Orchard	Farsley Community Initiative		Approved £ 2,100	Paid £ 2,100
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Project Outline

Although Farsley has a lot of parkland, there are few edible trees that the community can access. The monies would be used to buy 2 year old fruit and nut trees and stakes/mulch etc, to create an orchard within an area of existing park space. This space would then be available for the community during the year, plus events would be laid on around Apple Day (September/October harvest time) and around March pruning time.

Outcomes

Project completed. The Community Orchard has been planted, 31 Fruits Trees make up the Orchard. There is the ability to diversify and plant more on site. There has been a strong social media presence on both Facebook and Twitter. Volunteers have been involved in various events to date and the orchard has been enjoyed by a range of ages in the community from pre-school to the retired. The orchard has been used to support other community events such as the Farsley Weekend and Apple Day. The community orchard is to develop further to be enjoyed by the local residents.

1.4 Capital funded Wellbeing projects

The table below shows the monitoring update for the 2015/16 Capital projects.

Victoria Park Improvements			Approved £10,000	Paid £0.00
Project Outline				
The play area in Victoria Park, Calverley was last refurbished in August 2002 and as a result the equipment is coming to the end of its serviceable life. Installation of new equipment will improve the playground for the children using the park and modern equipment is designed to promote inclusive and integrated play.				
The installation will include new swings, toddler swings and an oyster roundabout; as well as the associated works to ensure the playground complies with safety regulations and accessible paths and gating.				
Outcomes				
Project ongoing. The improvements to the play area at Victoria Park, Calverley began April 2017 and should take approximately 10 weeks to complete.				

Additional Grit Bins			Approved £2,500	Paid £800
Project Outline				
This project will provide fifteen grit bins with salt. 5 bins are to be located in each ward area as specified and advised by Ward Members in agreement with Highways Services.				
Outcomes				
Project ongoing. 5 grit bins have been put out in Calverley and Farsley. There are 10 grit bins which are still to be put out. 5 grit bins are to be put out in Pudsey and 5 grit bins are to be put out in Farnley and Wortley.				

Pudsey Pram Store	Pudsey Wellbeing Centre		Approved £4,100	Paid £3,300
Project Outline				
To provide a pram store for parents to safely store their children's push chairs without causing a fire risk. The centre runs 7 activities for parents and infants which mean they have 80 – 100 infants in the building per week.				

Outcomes

Project completed. The project completed early February 2017. Pudsey Wellbeing Centre received some very positive feedback from parents who now use the pram store on a regular basis. The project came in less than they had been quoted. £800 was returned to the budget.

1.5 Youth Activities Funded projects

Mini Breeze	Breeze Team		Approved £ 11,475	Paid £11,475
<p>Project Outline Mini Breeze is a mini version of Breeze on Tour (suitable for ages 0 - 19 years) with inflatables, arts crafts and a media workshop bus which are all free, plus refreshments, stalls and some fairground rides.</p> <p>Outcomes Project Completed, payment not made waiting for documents to be returned. Breeze ran 3 Mini Breeze events in the Outer West, one for each ward to ensure equality of opportunity for children and young people from each ward. The venues chosen were Wortley Park, Victoria Park in Calverley and Swinnow Moor, Data for 2016 shows that the Mini Breeze events organised for outer West attracted audiences of: Wortley Park 304 Calverley Park 514 Swinnow Moor 139 <u>Total for Outer West 957</u></p>				

Pop up activity camps	LCC Sports & Active Lifestyle		Approved £5,000	Paid £5,000
<p>Project Outline Summer activities for young people aged 8-12 years. Providing a mix of activities such as football, athletics, team games, dodgeball, swimming, and much more. To deliver 2 camps per week during the school holidays for the next year: May Half Term 2016, Summer 2016, October Half Term 2016, February Half Term 2017, and Easter 2017.</p> <p>Outcomes Project completed. The sessions were developed as planned. Feedback from parents is that they are extremely grateful for the funded activities as it has made the sessions more affordable and helped with childcare over the summer holidays. The sessions have provided children with the opportunity to participate in activities that they may not be able to without the funding.</p>				

Breeze Friday Night Project	Breeze Team		Approved £8,419.50	Paid £8,419.50
<p>Project Outline The Breeze Friday Night Project provides activities in sports, arts and crafts, music and dance to young people aged 8-18 years of age on a Friday night, 6-9pm. This is divided into a junior (8-13 years old) and a senior (12-18 years old) session. This allows Breeze to plan the programme accordingly for each age group.</p>				

They also carry out regular consultation with young people about the activities they want. The aim of the project is to encourage young people to engage in activities encouraging an active lifestyle and a safe place to socialise. The project will run for 32 weeks from 1st April 2015 to 24th March 2017. The project will be closed over the summer period due to attendance dropping in summer.

Outcomes

Project completed. A number of sessions were provided the Pudsey Leisure Centre. A trip to Middleton Leisure Centre in June was also provided where members participated in an inter-F/SNP football tournament, bringing all the clubs together. The young people had a great time and it brought young people from different clubs and parts of the city together to participate in friendly competitions and promoting good sportsmanship.

An average of 65 young people accessing the provision per week, all engaging in various activities including; sports, arts and crafts and specialist activities such as beauty therapy, imagination gaming, D.J'ing, den building and more.

Yarn Bomb Summer School at Sunny Bank	Stitch up CIC		Approved £2,500	Paid £2,500
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Project Outline

The funding will be used to run yarn bombing, yarn storming, guerrilla knitting, kniffiti, urban knitting and graffiti knitting craft sessions over the summer holidays in a disused weaving Shed at Sunny Bank Mills. Stitch Up will teach young people how to knit, crochet, weave, pompom, finger knit and other creative techniques to make the project fun and engaging which will help keep traditional crafts alive.

2 x 2 hour sessions will run on a Wednesday for 6 weeks during the Summer Holidays, there will be 12 sessions in total.

Outcomes

Project completed. All of the sessions apart from a couple were fully booked and the children attending were very excited to be there. On average 14-16 children attending each workshop from all different schools in the area and different nationalities and backgrounds.

Young people were over the weeks many different yarn crafts skills. We showed them how to make pom poms of all shapes and sizes including fruit pom poms, finger knitting, knitting, crochet, macrame and sewing in a fun and engaging way.

AIM Higher Youth Club	AIM Education		Approved £450	Paid £369
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Project Outline

Funding to support AIM Education in running a traditional style youth club 2 nights a week (Tuesday and Thursday) for 2.5 hours each evening from 1800 hrs to 2030 hrs, May 2016 to August 2016. The youth club would run from the AIM Education centre and provide academic support, sport, gaming, sexual health advice and arts and crafts.

Outcomes

Project completed. The sessions went ahead as planned and were very successful. Feedback was very good

from attendees. The young people decide how they would like each session to be run, they take part in indoor and outdoor activities. There was an underspend of £81 which was returned to the budget.

Champions Rugby Fun Days	West Leeds Rugby Union Football Club		Approved £349	Paid £349
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Project Outline

The group will offer outdoor games based around rugby skills with a team of 3 qualified rugby union coaches. The sessions will run from 11am to 2pm, with sessions in July which will include a break for a light lunch.

Outcomes

Project completed, the Rugby fun days were a success. Between 15 – 18 children attended the sessions, the children learnt new skills and enjoyed the physical activity.

Love Pudsey Youth Café	Love Pudsey		Approved £ 2,080	Paid £0.00
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Project Outline

To fund a youth café to run from Pudsey Wellbeing Centre. The youth café would provide a place for young people of Pudsey to meet with each other. There will also be a nurse from Robin Lane Health and Wellbeing Centre allowing the young people to ask for advice about their health in a safe environment which would feel less intimidating than a doctor's surgery.

Outcomes

Project ongoing. Project to began in January, the funding is being used to provide food and deliver sessions of the young people. Monitoring visit carried out in 8th March 2017 and the young people provided very positive feedback about the youth café.

Farnley & Wortley Smaller Youth Activities	Communities Team - WNW	F + W	Approved £6,000	Paid £2,390
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Project Outline

The Outer West Community Committee decided to allocate £6,000 of Youth Activity Funding to be used in the Farnley and Wortley ward.

Outcomes

£2,490 was allocated for Dazl to provide 18 weeks of cheer dance in Wortley and 18 weeks of breakdance in Farnley these sessions were delivered and were a huge success. Further 18 weeks of dance were requested to take place at Hillside Hall and Family of God church, sessions ongoing. Funded carried forward into 2017 / 2018.

Scrap Tinker Lab	Scrap – Centre of Creative Reuse Play and Learning		Approved £2,950	Paid £2,950
<p>Project Outline Scrap Tinker lab allows children to get stuck into a range of tinkering activities, from soldering to marbelling, sewing to puppet making, learning and sharing new skills, using real tools, making new friends, developing their confidence. All of this using wonderfully inspiring scrap materials, offering a completely different view on exploration and enquiry, recycling, reuse and creativity. These sessions are for children aged 5 – 11, and up to 15 children at a time, for a half day (3 hour) session.</p> <p>Outcomes Project completed. The sessions were delivered as agreed, the feedback from young people was very positive. Provided 10 tinkering sessions at Scrap Centre for Creative Reuse in Sunnybank Mills in Farsley for children age 5-11.</p>				

1.6 The table below shows the monitoring for YAF grant projects from previous years carried forward into 2016/17

Pudsey Global Gang	Leeds DEC		Approved £612.89	Paid £612.89
<p>Project Outline Leeds Development Education Centre (DEC) raise awareness of a range issues including inter-cultural understanding, children’s rights, sustainable development, and anti-racism using inter-active youth-centred activities. DEC provides stimulating and fun activities, using the United Nations Convention of the Rights of the Child, for local children to make local and global connections to their own lives.</p> <p>Outcomes Project completed. 10 sessions were held with 18 children attending each session. Sessions included making super hero puppets, Fairtrade football, upcycling juice cartons, baking, plague making, pass the parcel. The children enjoyed the sessions.</p>				

Multi Sports Holiday Camps	LCC Sport & Active Lifestyles		Approved £1,520	Paid £1,520
<p>Project Outline The project is to deliver Multi-sports camps for young people aged 8-12 years during the February and Easter school holidays at Pudsey Leisure Centre. Young people will have the opportunity to try activities including Football, Cricket, Table Tennis, and Athletics, Swimming and Netball as well as an inflatable obstacle course.</p> <p>Outcomes Project completed. All 6 sessions were fully booked with 180 places taken. The days ran well with the young people enjoying the sessions. Parents are extremely grateful for the funded activities as it has made the sessions more affordable and helped with childcare over school holidays. The sessions have provided children with the opportunity to participate in activities that they may not be able to without the funding.</p>				

Get Active Project	AIM		Approved £1,038	Paid £1,038
<p>Project Outline Funding is requested to contribute towards the running costs of sport and active development school holiday camps. The camps will run for 7 weeks, 5 days a week from 8.45am to 3pm. Children will have the opportunity to take part in a range of team building activities, team sports and a variety of team challenges along with arts and crafts and fun games. The camps will provide support to working parents knowing that their children are in a safe, fun, energetic environment, which will develop social skills, build confidence, develop team work, and have a positive impact on children's health and fitness. Young people will also have the opportunity to go on organised trips such as to the Royal Armouries and Yorkshire Sculpture Park.</p> <p>Outcomes Project completed. An average of 28 children a day and feedback from children and parents being extremely positive. Both Easter and Summer camps included a mixture of sport, team building activities and indoor sessions on dance, arts / crafts and creative development. Junior leaders were also recruited through the junior leader's programme. These Junior Leaders were given training and support in all aspects of sports / activity leadership and were mentored throughout the holidays.</p>				

Breeze Culture Crew	The Breeze Team		Approved £3,705	Paid £3,705
<p>Project Outline Funding to provide a school holiday project during term time. 11 weeks of a financial and literacy programme based in Swinnow. Children can take part in creative writing, drama and IT/Digital learning activities, so that they can work together to identify how they would like their voice to be heard e.g. a Blog, a web site, a magazine, a social media presence. A piece of work will be delivered showing how the young people experience the cultural offer in Leeds.</p> <p>Outcomes Project completed. The Breeze Culture Crew Project ran over two School holiday periods, February Half term and Easter half term. The children explored the cultural offer and the concept of "Culture". Other activities included warm up games/getting to know you activities with cultural themes, drama activities, quizzes on: culture, food of the world, sport, and art. Lunch was provided and the participants created their own pizzas. Children went on trips to Bradford media museum, the Henry Moore Gallery, Leeds City Museum, pantomime at Leeds Carriage works Theatre. Lazer Quest and ten pin bowling.</p>				

Winter Youth Activity	Lazer Centre		Approved £5,970	Paid £4,698
<p>Project Outline The project will provide for 30 x 2 hour activity experiences at the Lazer Centre free to young people aged 8-17 years for up to 8 young people per session.</p> <p>The activities will include inflatable games e.g. Sumo suites; archery; Go Karts; high ropes; climbing; abseiling; Crate Stack; leap of Faith; sledging (when snowy); ceramics; roller skating, indoor problem solving</p>				

games, BMX-ing, orienteering, assault course, wide games/sports, bush craft/den building, buggy experience, motor biking.

Outcomes

Project completed. The remaining balance was transfer back to the budget.

Delivered 19 sessions which have taken place with organisations such as the Youth Service Localities Teams, Leeds City Academy, the Brownies, BARCA, and Girl Guides all taking advantage of the range of activities on offer at the end centre.

Outer West Community Committee Wellbeing and Youth Activity Fund - Project Summary



Project Name	Outer West Youth Summit
Amount applied for	£973
Lead Organisation	Communities Team
Ward/Neighbourhood	All Wards

Community Plan Objective	Children and Young People
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Project Summary

The Outer West Community Committee are holding an Outer West Youth Summit on the 6th October 2017.

The Youth Summit will be to consult with young people from schools across the Outer West, to help them to understand democracy and to inform next year's Youth Activities Fund. Young people will act as representatives on behalf of other young people living in their area deciding on what activities they think should be funded and where and when these activities should be.

Other activities being planned for the day include a Q & A session with councillors, a presentation on democracy, a tour of the Civic Hall and mini workshops and consultation exercises asking the young people about their experiences of living in the Outer West. The Outer North West and Inner West Communities Committees have held similar events and have proven very popular amongst councillors and young people alike.

Funding is requested as a *running* budget to cover the cost of food and drinks for the young people, some funding may also be used to provide the young people with a "Goodie Bag" which will promote the Outer West Community Committee and the work which goes on in the Outer West.

When will the project run?

6th October 2017

How many people can attend?

60 children
20 staff members

Targets for the project and how success will be measured

Consultation from the event will be used to influence Youth Activity Projects 2018.

How the project will be promoted and/or participation encouraged

A letter will be sent out to local schools. Schools will be asked to register.

Exit strategy/How the project will continue after the funding

N/A

Other organisations involved

Voice and influence Team – Leeds City Council

Financial Information	
Revenue funding requested	£973
Total cost of project	£973
Match funding/Other funding sources	N/A
Available Funds in Group Bank Account	N/A
Funding received since 2010	N/A

Full Breakdown of Costs			
60 Children			
<ul style="list-style-type: none"> - One grab bag which includes sandwich, fruit, crisps and drink - Two glasses of water per child - Biscuits and Fruit Platter for morning snack 			
20 Adults (Councillors, Officers and Teachers)			
<ul style="list-style-type: none"> - Finger Buffet - Two hot drinks with biscuits per person - Two glasses of water per person 			
Children's Item	Price	Number Required	Subtotal
Grab Bag	£5.25	60	£315.00
Water	£1.50 (serves 5)	24	£36.00
Fruit Platter	£1.85	60	£111.00
Biscuits	£0.80	60	£48.00
			£510.00
Adults Item	Price	Number Required	Subtotal
Finger Buffet	£5.35	20	£ 107.00
Hot Drink with biscuit	£1.90	40	£ 76.00
Water	£1.50 (serves 5)	8	£ 12.00
			£ 195.00
Total Costs			£705.00

Details of volunteers	N/A
Volunteer role	N/A

Communities Team Comments



Report of: City Solicitor

Report to: Outer West Community Committee, Calverley and Farsley, Farnley and Wortley and Pudsey

Report author: Debbie Oldham Tel: 0113 3788656

Date: 14th June 2017 **For decision**

Community Committee Appointments 2017/2018

Purpose of report

- 1 The purpose of this report is to note the appointment of Councillor Coulson as Chair of the Community Committee for 2017/18 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

1. **Noting Appointment of Community Committee Chair for 2017/18**
2. Members are invited to note the appointment of Councillor Coulson as Chair of the Community Committee for 2017/18, as agreed at the recent Annual Meeting of Council.
3. **Appointments to Outside Bodies**
4. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.

5. **Appointments to Community Committee ‘Champions’**

6. The Constitution requires that Community Committees appoint Member ‘Champions’ in several designated areas. Currently, these areas are: ‘Environment & Community Safety’; ‘Children’s Services’; ‘Employment, Skills & Welfare’; and ‘Health, Wellbeing & Adult Social Care’.

7. **Appointments to Children’s Services Cluster Partnerships**

8. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children’s Services Cluster Partnerships be designated as a ‘Community & Local Engagement’ appointment, and therefore be delegated to Community Committees for determination.

9. **Appointment to Corporate Parenting Board**

10. In recent years Community Committees have been used as the appropriate principle body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council’s Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:

11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.

12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.

13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.

14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.
16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2017/2018**

19. This year there are no appointments which are due for review/determination.

Local Housing Advisory Panels

20. As was the case in 2016/17, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:
 - To provide local leadership and champion the agenda at the Community Committee.
 - To represent the Community Committee at relevant meetings, forums and local partnerships.
 - To build links with key services and partners.
 - To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
 - To maintain an overview of local performance.
 - To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety**
- **Children's Services**
- **Employment, Skills and Welfare**
- **Health, Wellbeing and Adult Social Care**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. **Corporate Parenting Board**

26. Under the Children’s Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the ‘Care Promise’ for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children’s services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board’s work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2017/18 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee’s Children’s Services ‘Champion’.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. **Children’s Services Cluster Partnerships**

32. Clusters are local partnerships that include, amongst others: the Children’s Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children’s Centres, Housing services, third sector, health, local elected members and a senior representative from children’s services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.
33. They aim to:

- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
- build capacity to improve the delivery of preventative and targeted services to meet local needs;
- create the conditions for integrated partnership working at locality level;
- promote the Children & Young People’s Plan and the ambition of a child friendly city across the locality.

34. A “well-coordinated locality and cluster approach results in early identification and extensive work with families according to need.” (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children’s Services directorate to be part of the Council’s representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children’s Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2017/18 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Farnley	1	1 member - Farnley / Wortley	Ann Blackburn
Pudsey	2	1 member – Calverley/ Farsley 1 Member - Pudsey	Amanda Carter Josephine Jarosz

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;
- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and

(iv) One Member representative to the Corporate Parenting Board.

41. The Committee is also invited to note the appointment of Councillor Coulson, as Chair of the Community Committee for the duration of 2017/18, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Clr Y/N	Review Period	Last App'mnt	Group	Lead Dept
Local Housing Advisory Panel(s)- Dedicated report on the Member appointment to these bodies can be found elsewhere on the agenda		3	Jun-17	3	Ann Blackburn	Y	Annually	Jun-16	Green	Resources and Housing
					R Lewis	Y	Annually	Jun-16	Lab	
					Rod Wood	Y	Annually	Jun-16	Con	Resources and Housing
Borough Of Pudsey Charity	Yes	2	Jun-19	1	Richard Lewis	Y	3 Years	Jun-16	Lab	Legal and Democratic Services
					Andrew Carter			Jun-16	Con	
Farsley Charity	Yes	3			Andrew Carter	Y	Indefinite		Con	
					Amanda Carter	Y	Indefinite	Jul-15	Con	
					Rod Wood	Y	Indefinite		Con	
Calverley Charity	Yes	3			Amanda Carter	Y	Indefinite	Jul-15	Con	
					Rod Wood	Y	Indefinite		Con	
					Andrew Carter	Y	Indefinite		Con	
Joseph Lepton's Charity	Yes	1	Jun-21	1	Mick Coulson	Y	5 Years	Jun-16	Lab	
Thomas And Sarah Lund's Almshouse Trust	Yes	2	Jun-20	2	Richard Lewis	Y	4 Years	Jun-16	Lab	Legal and Democratic Services
					Josephine Jarosz	Y	4 Years	Jun-16	Lab	
Children & Families Clusters-Pudsey		1		1	Josephine Jarosz / Amanda Carter	Y	Annual	Jun-16	Lab / Con	
Children & Families Clusters-Farnley		1		1	Ann Blackburn	Y	Annual	Jun-16	Green	

Number of places	16	16	5
Places held pending review			
Places currently filled beyond Jul 17	11		
Number of places to fill	5		
Number of Members in the Committee Area	9		
Labour	3		
Liberal Democrat	0		
Conservative	3		
Green	3		
<i>Other to list</i>			
Total	9		

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer West Community Committee, Calverley and Farsley, Farnley and Wortley and Pudsey Wards.

Report author: Ian Montgomery, Housing Manager – Tenant and Community Involvement 07891 271612

Date: 14th June 2017

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer West Community Committee to the Outer West Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the panels undertake their wider tenant engagement role, giving insight into the needs of local communities and linking the priorities of the HAP with the Community Committee so that Council and other services work more effectively together.
4. Community Committees in their June 2017 round of nominations are therefore requested to:
 - a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).

- b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1).
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams. Closer working between these teams and services will also help maximise the opportunities for the joint funding of local projects and the identification and support for others to attract external income.

Corporate considerations

6.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

7. The Housing Service is seeking nominations to Housing Advisory Panels. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

8. The Outer West Community Committee is requested to nominate up to 1 Ward Member from each of the Farnley and Wortley, Calverley and Farsley and Pusley Wards within the HAP area.

Background information

- The Environment and Housing Scrutiny Board have requested that more information about the wider Tenant Engagement Framework, and key forums within this (such as VITAL – the Voice of Involved Tenants across Leeds) is shared with Community Committees to raise awareness and help strengthen relationships between services.
- The Tenant Engagement Team are undertaking a review of the Housing Advisory Panels during 2017/18 that will include seeking the views of Ward Members, tenants and others
- Key functions of Housing Advisory Panels are to:
 - Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local communities needs.
 - Support all forms of tenant engagement activity, linking local activities and projects with Communities Teams and other partners. More information is available from www.leeds.gov.uk/hap or from the Tenant and Community Involvement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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Report of: The West North West Area Leader

Report to: The Outer West Community Committee – Calverley & Farsley; Farnley & Wortley; Pudsey

Report author: Harpreet Singh 336 7862

Date: 21st July 2017

To Note

Community Committee Update Report

Purpose of report

1. This report updates the Community Committee on the work of the three sub groups of the Committee: Environment, Business, Employment & Skills and General Purposes.
2. This report also updates the Committee on pieces of work and partnership working that has taken place in the area since the last meeting.
3. The Community Committee update report is submitted when there is additional business to report from sub groups or any other project activity. Partner organisations and Council services will also contribute information to the Update Report

Main issues

Sub Groups Update

4. The Outer West Community Committee has a range of sub groups which set priorities, agree topics for consideration at Community Committee and develop action plans to address issues of thematic importance. The committee currently operates three sub groups: Environment, Business, Employment & Skills and General Purposes.
5. Detailed below is an update on the current sub group activity and issues being explored at each.

Environment Sub Group

6. The Environmental Sub Group last met on the 23rd June 2017.

The Communities Team with support from a local business K9 Hikes & Holidays and the Cleaner Neighbourhoods Team organised a Dog Show and Fun day with Pudsey Tyersal Primary School which was held on Saturday 1st July 2017 in Tyersal Park and in the school playground.

The event continued the campaign previously launched by the Environmental Sub Group in the Summer of 2016 in Pudsey Park. The campaign is to tackle the issue of dog fouling by working with the community to try and highlight the issue.

The event was a joint initiative with the Cleaner Neighbourhoods Team who delivered a presentation at Tyersal Primary to promote responsible dog ownership and the dangers of dog fouling. Dog Wardens attended the event to promote responsible dog ownership and the event was considered a success by the local community.

General Purposes Sub Group

7. The General Purposes Sub Group met on the 29th March 2017. The Sub Group discussed Youth Activity Fund Applications, Wellbeing Applications and the Youth Summit.
8. The total Youth Activities fund available for new projects in 2017/18 was **£41,083.61**. The final budget was approved after the last Outer West Community Committee. At the last meeting of the Outer West Community Committee, members provisionally approved Youth Activities Fund projects totalling **£43,963.04**. Therefore there were insufficient funds for all the provisionally approved YAF projects to be funded.
9. The General purposes Sub-Group was held 29th March 2017 to discuss the Youth Activities Applications. The 7 projects in **Table 1** were recommended for approval.

Table 1: Youth Activities Funds Applications

Project Name	Organisation / Department	Recommended Approval Amount
Breeze Friday Night Project (BFNP)	LCC's Breeze Team	£8,500
Mini Breeze	Breeze	£11,300
Love Pudsey Youth Café	Love Pudsey	£3,900
DAZL Farnley & Wortley Community Program	Dance Action Zone Leeds	£3,340
Pop-Up Activity Camps	LCC Sport & Active Lifestyles – Pudsey Leisure Centre	£5,000
Get Active Camps	AIM Education	£3,423.04
Schools Out!	Armley Juniors Project 4 Young People	£6,000

10. The Sub Group discussed an application which was received after the Outer West Funding Round 2017/18 had ended. The project is **Table 2** was discussed and recommended for approval.

Table 2: Wellbeing Revenue

Project Name	Organisation / Department	Amount Requested	Recommended Approval Amount
Cow Close Community Corner	Armley Juniors Project 4 Young People	£10,047.13	£10,047.13

11. The sub group discussed that a Youth Summit was being planned to help young people understand democracy and also to inform the 2018/19 Youth Activities Fund. Children from Outer West would be invited to an event at the Civic Hall, Leeds. The event is being planned from 09:30 - 14:30 and the potential dates were Friday 6th October 2017 and Friday 13th October 2017. There was general agreement from Councillors that Friday 6th October 2017 would be preferred. The Chair would like to encourage Councillors to attend the event to engage with the young people in their ward.

Business Employment & Skills Sub Group

12. A link has been established with the Leeds Trinity Business Network based at the Trinity University in Horsforth. Leeds Trinity Business Network is an informal and free business network that covers the Leeds area.
13. The network provides an opportunity to connect with local businesses, learn and share expertise, and gain direct access to their employable students and graduates. A buffet lunch & networking is followed by a welcome and introductions, an interactive session on a theme relevant to boosting business and further networking opportunities.
14. The network is keen to connect with businesses across Leeds including the Outer West areas and has a growing network of over 100 businesses.

West Neighbourhood Improvement Board

15. The Neighbourhood Improvement Board last met on 21 March 2017. The Communities Team provided a presentation on the Heights and Bawns Neighbourhood Improvement Partnership with details of the progress so far and proposals for how best to take the partnership forward.
16. It was noted that for the success of the priority neighbourhood work, there needed to be an organisational structure based upon accountability. A structure should be implemented to ensure accountability and the correct allocation of resources, to meet the aims of the priority neighbourhood work.

Citizens @ Pudsey & Swinnow Forum & Citizens @ Tyersal Forum

17. The Pudsey Forum last met on the 31st January. There was a Neighbourhood Policing Update and a discussion about a Post Office Franchise. A request was made for a Post Office representative to attend the next Pudsey Forum which was due to be held in May, however the Post Office Representative cancelled the May meeting and advised they would attend when they are to carry out their consultation in the area.
18. The Tyersal Forum also continues to meet and the last meeting took place on the 26th April. There was a Neighbourhood Policing Update which informed there had been very little crime since the last meeting although there had been some ASB with young adults drinking in the park. Residents were advised on the approaching lighter nights and warmer days and residents needed to be wearier as issues would be more prevalent. The Cleaner Neighbourhood Team and from Parks & Countryside also provided an update to the meeting. The Cleaner Neighbourhoods team reported that dog fouling was still an issue in the area however due to resources patrols had been temporarily put on hold. The team would however be involved in the Tyersal dog show event to promote responsible dog ownership. Parks & Countryside's update discussed the weed spraying contract which had started week commencing the 17th April and that there would be 2 sprays for the city for the year. There was discussion about Superfast Broadband and the Tyersal Dog Show. Residents were requested to volunteer to help with the event.

Newsletter

19. The Communities Team produce newsletters at each round of Community committees as a means of communicating business to the public. At Appendix 1 is the latest OW newsletter.

Social Media

20. The Communities Team have publicised a range of messages on the Outer West Social Media platforms around consultation, community events or improvements to an area, which have proven to be very popular. Currently the Outer West Community Committee Facebook page has a following of 799 people and the Heights and Bawns Community Page has a following of 94 people.
21. We would like to request members to share details and promote the networks to their constituents.

Parkswatch Changes

22. The Parkswatch service transferred to Safer Leeds from Parks in 2013. The service was responsible for patrolling green spaces and parks, locking and unlocking cemeteries, monitoring of traveller injunctions and occasional work with West Yorkshire Police. There have been 6 officers undertaking Parkswatch patrols, delivering this service through 2 shifts. The team undertook a 4 on / 4 off shift pattern working seasonal hours. Over the last few months, intensive work has been undertaken to modernise and redesign the Parkswatch service.

23. In 2015, LeedsWatch proposed and began the process of undertaking a redesign of the service in an attempt to integrate the Parkswatch service into the wider Safer Leeds Patrol Team. This work has now been completed and is due to commence in April 2017. The new team comprises of 20 officers (working a 5 shift work pattern) undertaking a wider range of duties including: patrolling of green spaces and parks, opening and closing cemeteries, monitoring of traveller injunctions, patrolling of estates to prevent ASB, responding to LCC alarm calls, routine patrols to LCC assets, patrolling of industrial estates where this is a paid for service and partnership working with other services including West Yorkshire Police. Work has also commenced on joining up the work of the Safer Leeds Officer Patrol Team with the Councils ASB team in an attempt to find sustainable solutions to some of the ASB type problems the team encounters.
24. The redesigned service provides a more flexible approach that can better respond to the needs of residents, businesses and partners. The service will be delivered using both cars and off-road bikes with LeedsWatch livery. The service seeks to continue with this approach but has identified that the use of cars will be more predominant than the use of off-road bikes. Work has been undertaken to check access to all our parks and green spaces and where operationally necessary some Safer Leeds Officers will continue to use off-road bikes. Work with partners, including West Yorkshire Police, will continue and actually be enhanced through the wider remit of the team and increased partnership work with LASBT.

Corporate

25. **a. Consultation and engagement** - Local priorities were set through the Area Business Plan process.
26. **b. Equality and diversity / cohesion and integration** - The Business Planning process takes into account equality, diversity, cohesion and integration issues.
27. **c. Council policies and city priorities** - The themes in the Business Plan mirror the themes and priority outcomes at a city wide level and also reflect the delegated functions and priority advisory functions.

Conclusion

28. The work of the sub groups is essential in the delivery of the Community Committee priorities. This report provides members with an update on recent Sub Group and Forum business and other project work undertaken by the Communities Team.

Recommendations

- To note the report including the key outcomes from the sub groups.
- To approve the Community Committee Newsletter
- To share and promote the social networking platforms for the Outer West Community Committees

- To note the update from the Parkswatch service

Background information

- None



Outer West Community Committee

Covering Calverley & Farsley, Farnley & Wortley and Pudsey Wards

The Last Community Committee Meeting

The last Community Committee meeting was held on Wednesday 1st March 2017 at Pudsey Town Hall. The Outer West Community Committee approved 21 Wellbeing Projects, 4 Capital Projects and 8 YAF projects.

Some of the projects the Committee funded included:

- ◇ Equipment for St James Community Hall, Pudsey
- ◇ Teaching Young People to Swim Project
- ◇ Breeze Friday Night Project
- ◇ Love Pudsey Youth Café
- ◇ AIM Education Get Active Project



A small part of mosaic completed by Seagulls, funded by Outer West Community Committee.

The Committee also had a report from the Interim Chief Officer, Leeds Health Partnerships about the development of The Leeds Plan, which is a Health and Wellbeing Strategy 2016 – 2021. The Health and Wellbeing Strategy is to provide a delivery plan for citywide health and care ambitions in Leeds. The plan has four main themes which are:



Paul Bollum Interim Chief Officer briefing the Outer West Community Committee at Pudsey Town Hall

- ◇ Prevention
- ◇ Self-management, proactive and planned care
- ◇ Optimising the use of secondary care resources and facilities
- ◇ Urgent care / rapid response in time of crisis

Swinnow Community Centre

Swinnow Community Centre is one of the few centres which is currently fully ran by volunteers who give up their own time to benefit their community. The Outer West Community Committee and Area Support Team help support the volunteers.

Outer West Community Committee have funded a Modern Dance class for young people in the area, the class has been a huge success with many of the children thoroughly enjoying the dance lessons and healthy snacks provided at break time.

Swinnow Community Centre have a range of activities ongoing for the local residents, all of the volunteers at Swinnow Community Centre are keen that their centre is open to all members of the community, whatever their age or lifestyle. Currently, Swinnow Community Centre has local residents aged from 0 – 90 years old enjoying a variety of activities!



Swinnow Community Centre provides activities for young children, children of school age, parents and guardians, teenagers and adults. They have a Tots group on a Monday, Bingo on a Tuesday and an over 50s Lunch Club on a Friday. They also have a Disabled, Deaf, Blind Social Group (DDABS), which meets every Wednesday at Swinnow Community Centre from 10am to 12pm, the group ensures that disabled members of the community are not isolated. DDABS often enjoy a cup a tea and a chat as well as activities such as gardening, bingo and talks from local organisations.

The founder of the DDABS group invited The Lord Mayor of Leeds Councillor Harper to visit the group, all enjoyed a talk from Bramley War Memorial Volunteers and members of the DDABS enjoyed meeting the Lord Mayor who advised he thoroughly appreciated being invited to visit the group and thanked Swinnow Community Centre for their hospitality.

Swinnow Community Centre have a gardening club which meets every Tuesday and Thursday, local children attend on Wednesdays after school and during the day during school holidays to help out with the gardening too. Swinnow Community Centre have recently purchased a greenhouse and they hope to use their garden and greenhouse to grow fruit and vegetables for the over 50s lunch club.



All of the volunteers are very passionate about what the centre provides for local residents. The volunteers are confident that Swinnow Community Centre is going to get bigger and Better.... we couldn't agree more!



Check out their Facebook Page:

[Swinnow Community Centre What's On](https://www.facebook.com/groups/1213570102050232/)

<https://www.facebook.com/groups/1213570102050232/>
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Some of the key things you can do to protect yourself from nuisance callers, rogue traders, bogus callers, cold callers and scammers.

- Remember you can say 'no' to telephone or doorstep callers.
- Register for free with the Telephone Preference Service on 0345 070 0707.
- If someone knocks on your door from a company such as your water provider, ask for ID and call the number stated on your bill or your phonebook to check the identity—don't call the number they give you!
- If a tradesperson turns up unannounced remember—don't pay any money upfront; pay for trade work only once it's been completed and you're satisfied with the job and obtain 3 quotes for any works before choosing a trader.
- Check other doors and windows are locked before answering the door so no one can sneak in.
- Be careful who you give your contact details to, don't give your banking information or PIN to anyone, not even the bank will ask for this.
- Buy a Call Blocking Device from a high street stores (not online to avoid fake devices) these attach to your landline phone to block nuisance calls.

If in doubt, keep them out!



Where to report!

SCAMS

Citizens Advice 0345 404 0506

Action Fraud 0207 291 3310

BOGUS CALLERS & ROGUE TRADERS

At the door? Police 999

After incident? Non-Emergency Police 101

PROBLEMS WITH A COMPANY?

Trading standards via Citizens Advice

0345 404 0506

PROBLEMS WITH A CHARITY?

Charity Commission 0300 066 9197

Outer West Leeds is In Bloom!

The Outer West Community Committee contribute to four In Bloom groups across Outer West. The In Bloom groups which are supported by the Committee are:



Pudsey Town Hall, Blooming with colour!

- ◇ Pudsey in Bloom
- ◇ Farsley in Bloom
- ◇ Calverley in Bloom
- ◇ New Farnley in Bloom



In Bloom groups do a fantastic job at brightening up your local area by installing planters, hanging baskets and borders. The groups are made up of volunteers who give up their own time to benefit the local area.

Your Community Committee

Community Committee Dates:

27 September 2017

22 November 2017

28 February 2018

Please do check with us for venue details.

Email west.north.west@leeds.gov.uk or call 0113 3367856 for further information or to be added to our mailing lists.

About your Community Committee

The Outer West Community Committee is attended by councillors and local residents from Calverley & Farsley, Farnley & Wortley and Pudsey wards.

The role of the Committee is to improve local service delivery and ensure resident voices are heard.

They also invest their 'Wellbeing' Funding and Youth Activities Fund monies in community projects within the three wards.

Community Committee Members

Calverley and Farsley Ward



Cllr Amanda Carter



Cllr Andrew Carter



Cllr Rod Wood

Farnley and Wortley Ward



Cllr Ann Blackburn



Cllr David Blackburn



Cllr Terry Willford

Pudsey Ward



Cllr Josie Jarosz



Cllr Mick Coulson
(Chair)



Cllr Richard Lewis

Contact Us



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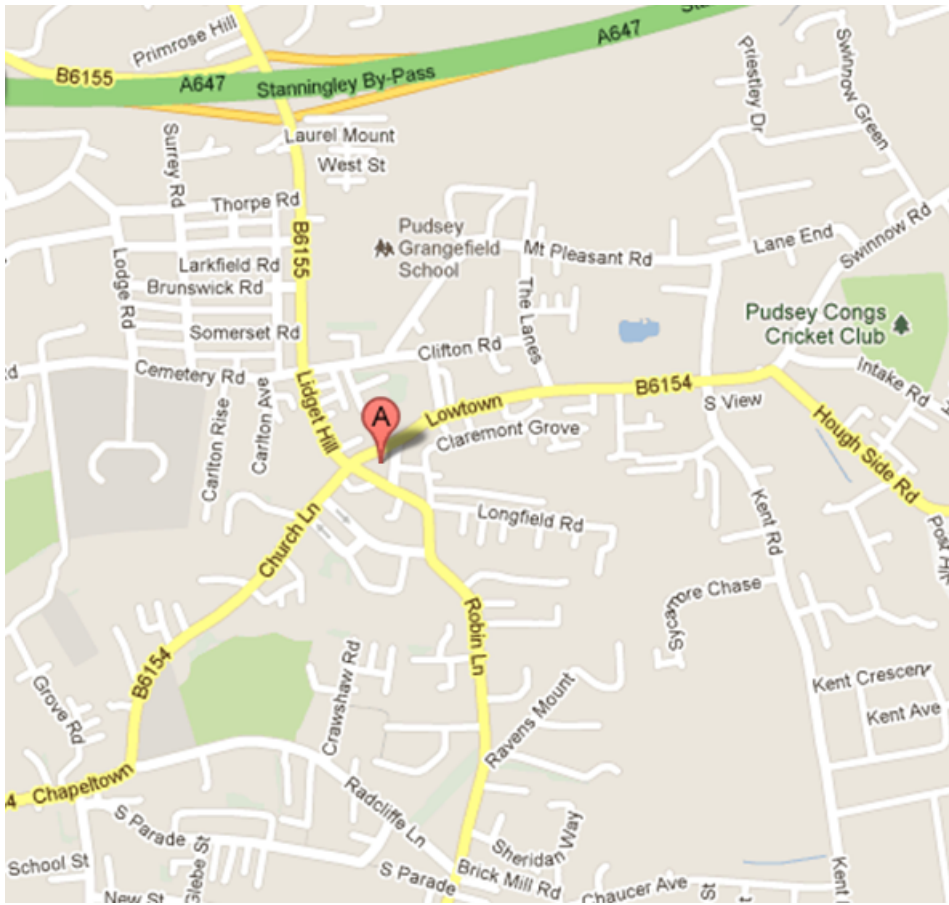
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